

Bibliography--Documenting Your Sources

Documenting your sources means acknowledging in your report or papers the various places where you found your information. One way to organize this documentation is by filling out bibliography cards for each source (book, magazine, newspaper article, encyclopedia, etc.) you use and then alphabetizing them into a works cited page at the end of your report. A bibliography must contain certain information organized and punctuated in a precise format. Study the sample bibliographic entries below; if you need more examples use the library book: *MLA Handbook for Writers of Research Papers*. Sixth Edition. Call # 808.027 GIB or The Little, Brown Handbook Call # 808.027 FOW

Parenthetical Citation

The Modern Language Association's new rules state that you, the writer, need only refer parenthetically in your text to each source of information, instead of using footnotes. Let us say that you wish to quote or paraphrase a comment from John Stewig's book *Children and Literature*. You cite, in your text, the author's last name followed by the number of the page from which you took the information. examples:

Direct quotation: Stewig stresses that logic "must pervade any fantasy from beginning to end" (399). OR Recognizing this need, Stewig declares, "Logic must pervade any fantasy from beginning to end" (399).

Paraphrase or summary: Stewig stresses the need for logic in children's fantasy (399). OR The need for logic in children's fantasy has been recognized (Stewig 399).

Your reader can find full information on the book by turning to your Works Cited page:
Stewig, John Warren. *Children and Literature*. Chicago: Rand, 1980.

Use the following format for a list of works cited. (underline if you cannot use italics.)

TYPE	ENTRY
BOOKS	
One author	Miller, Jonathan. <i>The Body in Question</i> . New York: Random, 1978.
Two authors	McQuade, Walter, and Ann Aikman. <i>The Longevity Factor</i> . New York: Simon, 1979.
Three authors	Hawes, Gene R., Mark Hewes, and Christine Fleming. <i>Careers Today</i> . New York: New American Library, 1970.
More than three authors	Morris, Desmond et al. <i>Gestures</i> . New York: Stein, 1979.
Editor	Johnson, Stanley, ed. <i>The Population Problem</i> . New York: Wiley, 1973.
Edition	Shaw, Harry. <i>The Haper Handbook of College Composition</i> . 5 th ed. New York: Harper, 1981.
Several volumes	Leach, Maria, ed. <i>Dictionary of Folklore</i> . 2 vols. New York: Funk, 1950.
Essay in a book	Williams, Martha. "John Steinbeck." <i>Major American Writers. vol.II</i> . Los Angeles: Hurt Publishers, 1987. 345-362.
Bulletin or Government publications	United States. Department of Agriculture. <i>The Face of Rural America: The Yearbook of Agriculture</i> . Washington: GPO, 1976. [GPO means Government Printing Office]

TYPE	ENTRY
ENCYCLOPEDIA ARTICLES	
Signed	Glass, H. Bengley. "Human Genetics." <i>Mcmillan Encyclopedia of Science. vol 12.</i> New York, NY: Mcmillan, 1991 ed. Ayala, Francisco Jose. "The Theory of Evolution." <i>The New Encyclopaedia Britannica: Macropaedia.</i> 15 th ed. 1995.
Unsigned	Same form as above, just drop the author and begin with the title.
PERIODICAL ARTICLES	
Magazine article (signed)	Johnson, Nicole. "The Human Factor in Camping." <i>Outdoor Life.</i> April, 1985. pp. 20-24.
Magazine article (unsigned)	"Stars of the Cathode Church." <i>Time.</i> Feb. 4, 1980. pp. 64.
Newspaper article (signed)	Lewis, Flora. "Foreign Affairs: A Report to Rumsfeld." <i>New York Times.</i> Nov. 3, 1983, late ed.: A29.
Newspaper article (unsigned) or editorial	"Public Transit Needs Money." Editorial. <i>New York Times.</i> Feb. 19, 1980, late ed.: A22.
Pamphlet	Tobin, Jay. <i>AIDS: A Health Information Booklet.</i> South Dakota. ADH Publications, 1985.
Social Issues Resources (SIRS)	Green, William D. "After High School What?" <u><i>American Education.</i></u> October, 1977 (Reprinted in <u><i>Social Issues Resources Series</i></u> "Education" vol. 1 no. 14)
UNPUBLISHED AND MISCELLANEOUS	
Video	Perlman, Itzak. <i>Itzak Perlman: In My Case Music.</i> Produced and directed by Tony DeNonno. 10 min. DeNonno Pix, 1985. Videocassette.
Television or Radio program	<i>The Ascent of Man.</i> Writ. and Narr. Jacob Bronowski. PBS. WGBH, Boston. Jan. 26, 1975.
Computer Software:	"Haiti." <i>World Atlas.</i> ver. 3.0 computer software, The Software Toolworks, Inc. 1991, Electromap, Inc. 1991.
Quoting a Quotation	Peck, Robert. <i>A Day No Pigs Would Die.</i> New York: Dell Publishers, 1972. as quoted in Margaret Smith <i>Books for Teens.</i> Toronto: Best and Co., 1988. pp. 345-352.
Interview	Schwarzenegger, Arnold. Governor of California. "Funding for California Schools." an interview. Sept. 31, 2005
WEBSITE	
	Lastname, Firstname. "Title of Article." Title of WebPage. Date of posting/revision. Name of institution/organization responsible for the site. Date of access <web address>.
	Example: Sobel, Dava. "Galileo's Battle for the Heavens: His Place in Science." <i>Nova.</i> July 2002. WGBH Educational Foundation. Dec. 10, 2003 < http://www.pbs.org/wgbh/nova/galileo/science.html >.

*when there is no author given for a website, start with the article title in quotes.

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