RE-ENTRY PLAN

CENTRAL VALLEY CHRISTIAN'S OFFICIAL PLAN FOR THE 20/21 SCHOOL YEAR

5600 W Tulare Ave / Visalia, CA 559-734-9481 cvc.org
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“Though we know not what the future holds, we know who holds the future.” With that truth in mind, we plan to return to on-campus instruction for the 2020-21 school year. While precautions will need to be taken and definitive protocols will need to be in place, what will not change is the mission of Central Valley Christian. We are committed to equipping and inspiring hearts and minds to transform the world for Christ.

With that overarching aim in mind, we convened a Re-Entry Task Force (made up of administrators, board members, school personnel, parents and local medical professionals) with the goal of developing a safe and sensible plan for reopening Central Valley Christian on September 2, 2020. The Task Force has kept up to date on the latest guidelines coming from various organizations, including the Centers for Disease Control (CDC), the Tulare County Health and Human Services Agency (TCHHSA), the California Department of Education (CDE), the American Academy of Pediatrics (AAP) and others. In addition, we reviewed the preliminary plans from various area schools and other Christian schools in the state in hopes of being in sync with sister schools.

We are hopeful that the plan presented here is one that provides a safe and healthy environment in which education can flourish and precious community can be re-enjoyed. While we’ve endeavored to lay out a comprehensive plan, all guidelines and protocols listed should be considered subject to change based on new developments or mandates issued by state or local authorities, as well as simple and practical determinations of what works well when we come back to campus.

Though we want to create a plan that works well and allows for a safe return to school, we’re hopeful that the following contingencies won’t become permanent protocols. After four weeks of on-campus learning, the Re-entry Task Force and the School Board will revisit this plan to assess its viability and effectiveness, making changes as necessary.

Please continue to pray over this school in the weeks ahead as we continue to prepare for the opening of school.
To ready the campus for the return of students and staff members in August, the following measures have been put into place:

- **Hand-washing/sanitizing** - Each classroom and campus office will be equipped with a hand-sanitizing station. Staff, students and campus guests are required to sanitize their hands when entering a room on campus. Frequent hand-washing throughout the day, following CDC guidelines for washing hands [cdc.gov/handwashing], will be encouraged.

- **Facility cleaning** - Teachers will be equipped and responsible for sanitizing desks during the school day. Middle school and high school desks will be sanitized between classes. Elementary desks will be sanitized at natural breaking points (recess, lunch) during the day. ABM, the crew that handles facility clean-up every night, will be responsible for nightly sanitization of each classroom and office.

- **Water fountains** - There will be no shared water fountains. Staff and students need to bring personal refillable water bottles from home.

- **Partitions** - Acrylic sneeze barriers will be installed in the elementary and middle school office areas.

- **Walkways** - Where appropriate, signs will be installed directing students and guests as to specific one-direction pedestrian walkways on campus.
Our goal is to provide a safe and healthy environment for learning. As such, we will follow the guidance of state and local agencies (CDC, AAP, TCHSSA) to enact measures which will prevent and slow the spread of the virus. Our measures will include the following:

- **Frequent hand washing** - Teachers will instruct and encourage students on proper handwashing technique, including the use of soap and water for at least 20 seconds. Students will be encouraged to wash their hands throughout the day, especially before and after recesses.

- **Staggered dismissal times** - To avoid overcrowding at handwashing stations, dismissal times for lunch and break will be staggered.

- **Hand sanitizing** - Upon entry and exit of each classroom, students will make use of hand sanitizing stations.

- **Limit shared materials** - In classrooms, teachers will limit the sharing of objects and supplies. Students will need to have their own classroom supplies, such as crayons, pens, pencils, markers, scissors, etc.

- **Altered schedules** - Schedules at each campus may be altered to allow for more passing time between classes and before and after lunch in order for students to properly wash their hands.
step three

ENTRY TO CAMPUS

With the goal of maintaining a safe and healthy environment, we will enact the following measures to ensure the wellness of all persons entering the various campuses:

- **Temperature check & wellness screening** - Each staff member, student and campus visitor will be given a non-contact temperature check and a visual wellness check at several entry points located on all three campuses. Students and parents who are in line to be screened must wear face coverings.

- **Parent pledge** - Prior to students coming on campus for the first day of school, parents will need to sign the “Parent Pledge,” assuring the school that they will keep children home when they demonstrate certain identified symptoms.

- **Protocol for failed tests** - Any student, employee or volunteer who does not pass an initial screening test will be given a secondary screening by the school nurse or other trained personnel. Anyone with a fever of 100.4 or higher, a persistent cough or other COVID-19 symptoms will be asked to stay home until symptom-free for 24 hours.

- **Guests** - Access to the campus will be limited to only essential school volunteers (i.e. recess or hot lunch helpers), who will be subject to temperature checks and wellness screenings, as well as required to wear facial coverings at all times while on campus.

- **Signage** - Each campus will have signage placed at key entry points, identifying the symptoms that may require home care, which are the following:

  - Fever above 100.4 F or chills
  - Persistent cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - Loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
step four

LUNCH & RECESS

The following guidelines will be put into place to allow breaks from classes to be safe and rejuvenating times for students and teachers:

- **Hot Lunch** - Hot Lunch will still be available for purchase on each campus, provided by Joy Catering [joycatering.ahotlunch.com]. Plans will be in place to ensure maximum physical distancing while students wait in line, as well as efficient service, limited choices, and pre-packaged condiments to minimize actual time spent in those lines. Some hot lunches in the elementary will be delivered to classrooms to shorten lunch lines.

- **Campus-specific plans** - Each campus will utilize various physical-distancing plans, including in-classroom lunch periods (by ⅓ of elementary students daily) and increased seating options in MS and HS to allow for physical distancing.

- **Off-campus lunches** - Juniors and seniors will be prohibited from going off-campus for lunch during August. This practice will be reconsidered for September.

- **Delivery of lunches** - To cut down on traffic and the number of campus guests, delivery of lunches to offices (whether via parents or restaurant delivery personnel) will be prohibited. Students without lunches will be given a hot lunch to purchase.

- **Face coverings** - Students will not be required to wear face coverings during lunch or recesses.

- **Play** - Recess will be a time in which students can simply play and exercise. Students will be allowed to enjoy the use of playground equipment, toys and balls, which will be disinfected after use. Hand washing or sanitizing will be required at the conclusion of each recess or break.
We realize that active learning occurs well beyond the scope of a classroom, and a vibrant athletic program is a vital component of a thriving school. Our protocols with regard to athletics on campus will largely dependent on the guidance given by governing bodies:

- **HS Athletics** - CVC will work closely with the National Federation of HS Athletics to determine proper timelines for conditioning, practice and, eventually, CIF contests. A schedule for games will be forthcoming from the Central Section of the California Interscholastic Federation.

- **MS Athletics** - The MS will closely follow the guidelines instituted by the HS with regard to athlete safety. Decisions regarding contests with other schools will be made by the MS athletic director and the MS principal in conjunction with local middle school administrators. If interscholastic contests are deemed impossible to coordinate, a robust after-school intramural program will be considered.

- **Campus-wide extra-curricular programs** - all extra-curricular clubs and activities which occur outside of normal school days will need to follow existing school guidelines regarding distancing, face-covering and number of participants gathered together.
With a constituency that stretches in so many different geographical directions, we are committed to providing an excellent bussing system for getting students to campus. To ensure a safe experience for all drivers and riders, the following measures will be taken:

- **Screening** - Every student’s temperature will be taken prior to boarding the school bus. Any student who is running a fever will be required to return home. Older children who are not accompanied by an adult will not be sent home until a parent or guardian is contacted and provides permission.

- **Seating** - Students will sit in assigned areas, as in the past, with the younger students closest to the driver.

- **Masks** - Face masks will be required for students during the duration of their time on the bus. The bus driver will wear a face mask as students enter the bus but not as he or she is facing forward and driving the bus.

- **Cleaning** - Each bus will be disinfected at the conclusion of each route or trip.
At the heart of any thriving school is the dynamic interaction that occurs between students and teachers in classroom settings. To maximize the learning experience for students during this time of COVID, the following measures will be taken:

- **Set-up** - Each classroom and learning space will be configured to ensure maximum physical distancing.

- **Music classes** - Due to the fact that music classes generally feature greater numbers of students, many music classes will be limited with numbers of students in order to ensure maximum physical distancing.

- **Alternative learning spaces** - To facilitate maximum learning and limit the spread of the virus, teachers will be encouraged to utilize alternative learning spaces, such as outdoor classrooms (with the aid of EZ-Ups) or larger indoor areas such as the MPR, the MMC or either gymnasium, depending on availability.

- **Short-term independent study** - Either due to ill health or parental concerns about campus health safety plans, families may opt for an online/independent option (outlined in the next section).

- **Worship** - As gathering together with large groups is difficult, corporate worship on campus will take the form of small group sessions, outdoor chapels, and classroom worship experiences.
step eight

**SHORT-TERM INDEPENDENT STUDY**

When you enrolled your children at Central Valley Christian Schools, we made a promise to you to help equip and inspire the hearts and minds of your children to transform the world for Christ. At CVC we take that covenant very seriously, and it is our desire to partner with you to continue to provide Christ-centered learning options in these uncertain times. While we firmly believe that on-campus classroom instruction is the best environment in which to learn, we understand that some students and parents may not feel comfortable due to health and safety concerns to physically return to campus daily. Still others may have COVID-related medical reasons which delay their return to campus.

It must be understood that this option is not the same distance learning that was provided for all students last spring. But, if your family truly wishes to remain at CVC but needs to remain off campus for a little while longer, we have a plan to keep our learners on track for the first six weeks of the school year and/or during other periods of time if necessary.

This independent study option will have the following features, listed on the next page.
**Cost** - There is no additional charge for this option, nor is there a reduction in tuition.

**Coordinator** - To facilitate learning and strengthen the bridge between online students and on-campus teachers, all campuses will utilize dedicated Independent Study Coordinators who will oversee online learning.

**Weekly meetings** - Students will be expected to have a weekly check-in meeting with the Independent Study Coordinator, to ensure that the student is on-track and poised for success.

**Short-term** - The Independent Study Program is not intended to be a fluid program. Most students who choose to enroll in this program will remain on independent study for six weeks. Students who wish to come back to on-campus learning before the end of the six weeks will need to request an enrollment change from the Independent Study Coordinator. Before the end of the six weeks, we will evaluate both the local health state of affairs as well as the effectiveness of the Independent Study Program and make changes as necessary, including, but not limited to, extending the program and amending learning protocols.

**Learning** - Student practice in Independent Study will rely heavily on asynchronous (not happening at the same time as on-campus) learning and, to a lesser degree, live-streamed lessons. Teachers will record on-campus, in-class lessons and post them on Google Classroom, to be viewed by Independent Study students at a later time. Students will also have the opportunity at times to attend live or synchronous lessons via livestream. Students will be notified in advance of any live lesson that must be attended.

**Opt-in** - Parents must notify the campus principal of the decision to opt-into Short-Term Independent Study by Thursday, July 30th.
To reduce the spread of COVID-19, the CDC recommends that people wear cloth face coverings in public settings when around people outside of their household, especially when other physical distancing measures are difficult to maintain. Such a recommendation proves difficult to follow in a school setting with so many children and may even prove counterproductive at times to learning. In that regard, here are the guidelines that CVC will follow at the beginning of the school year:

- **Wearing face coverings** - At this time, students, faculty and staff will not be required to wear face coverings at all times while on campus, as allowed by exemption in state guidelines. As situations change quickly, we may make changes as necessary.
- **Possession** - All staff members, students and visitors will be required to have a face covering in their possession while on campus.
- **Classroom protocol** - Students will wear face coverings in circumstances throughout the day when close physical proximity is unavoidable. Masks will be used only for the duration of the activity that requires close proximity where reasonable spacing is not possible, and students will be allowed to remove them at the end of that activity. Activities include, but are not limited to small group activities, pair/share activities and interactive activities that require close proximity in the classroom.
Teacher guidelines - Teachers will be given specific guidelines regarding distancing and safety protocols for when students will be required to wear face coverings.

Proper use - All students will be instructed on the proper use of a face covering.

Teachers - Teachers will wear masks or shields at all times when indoors, and also outside whenever distancing is not possible.

Lunch and recess - Face coverings will not be required during lunch or recess.

Freedom to wear a face covering at all times - Students who prefer to wear a face covering at any time are encouraged and welcome to do so.

Visitors - All visitors to campus will be required to wear a face covering for the duration of their visit to campus.

Differences of opinion - The issue of face coverings has been a hotly-debated, polarizing topic in the CVC community. We hope that the above guidelines allow for a safe experience of teaching and learning and that all members of our community will respect others’ points of view on this matter and act and communicate accordingly.
In the event that a staff member or student tests positive for COVID-19, the following measures will be taken:

- **Off campus** - Any person testing positive for COVID-19 will be required to quarantine at home for at least ten days (as determined by local health officials) and have a negative test, as well as a “release” from health department officials, at the end of that period, indicating that the student or staff member is able to return to campus.

- **Quarantines and siblings** - Family members (siblings, parents, children) of those who test positive for COVID-19 will be asked to self-quarantine and monitor themselves for possible symptoms.

- **Privacy** - The privacy of all persons who test positive for the virus will be maintained in accordance with Federal Education Rights and Privacy Act (FERPA) requirements.

- **Contact tracing** - Any person in close proximity to someone who has tested positive for COVID-19 will be notified of possible exposure and instructed to self-monitor for the onset of symptoms.

- **Possible closure** - A positive test may result in a class and/or campus closure up to five days in length, allowing health officials to determine the actual impact/exposure and conduct proper contact tracing. Closure is not the sole responsibility of our administration but will be enacted in conjunction with local health officials (Tulare County Department of Health). The breadth (number of students) and length (number of days) of closures will depend on the safety measures (masks and shields) that were in place at the time of the transmission of the virus as well as the social interaction that took place between the positive student and others.
In the event of an outbreak of COVID-19 cases at CVC, we will follow CDC guidelines for a short-term (2-5 day) closure of campus and transition to a distance learning model that we developed at the conclusion of last school year. To make that transition as seamless as possible, the following measures will be taken in an effort to minimize disruption to student learning:

- **Synthesized use of Google Classroom** - Teachers will be trained in a synthesized use of the Google Classroom or Seesaw learning management systems to insure a seamless transition to online learning. Teachers will adopt uniform naming and organizational structures to provide for ease of transition to online learning for all students.

- **Technology** - Teachers will be trained in effective uses of technology and best online teaching practices in anticipation of possible whole-campus closures.
While the regular day-to-day operations of a school provide plenty of challenges during a pandemic, we understand that a host of other events are a regular part of a school year and serve to enrich both our community and the school experience. The following guidelines should serve as a template to follow for any persons organizing these events. The school would classify a “special event” as any non-routine or non-daily occurrence that involves the gathering of more than 25 people in a central space. Planning of special events must follow these established guidelines:

- Efforts should be made to follow the CDC’s Considerations for Events and Gatherings
- Each group intending to host an event that may include a large group of students or adults must have a plan on how they will meet any physical distancing guidelines in place and have that plan approved by the section principal and Superintendent.
- All events will be encouraged to utilize outdoor spaces to maximize physical distancing possibilities. Event planners should have a clear plan for ensuring 6-foot physical distancing at all times during the event.
- Events that take place indoors should use open windows and doors to maximize air flow and ventilation. All volunteers and school personnel working at events must wear a face covering. All event attendees will be encouraged to wear a face covering. Disposable masks will be available for all event attendees. Event planners should limit attendance or seating capacity, as well as plan out event seating, to allow for physical distancing, or host smaller events in larger rooms.
- Non-School-Sponsored Events: At this time the use of school facilities by outside groups not specifically tied to the school or auxiliary groups is prohibited. Exceptions may be made for groups smaller than 25 attendees. When such groups utilize CVC facilities, they will be expected to clean and sanitize the facilities they used at the conclusion of their event.
Our Finance Committee will meet and formulate a proposal for the board to consider significant tuition reimbursements for any weeks we cannot meet in person.
appendix
LIST OF RESOURCES / LINKS

- CDC’s Considerations for Events and Gatherings:
- CDC’s Guidelines on Hand Washing:
  - [https://www.cdc.gov/handwashing/when-how-handwashing.html](https://www.cdc.gov/handwashing/when-how-handwashing.html)
- American Academy of Pediatrics’ Planning Considerations:
- Independent Study document
  - [https://docs.google.com/document/d/1qUMA0rYP9lZpOg5whu60Xe3Y71O7t0NPn1Edb--RlxU/edit?usp=sharing](https://docs.google.com/document/d/1qUMA0rYP9lZpOg5whu60Xe3Y71O7t0NPn1Edb--RlxU/edit?usp=sharing)
- Joy Catering:
  - [joycatering.ahotlunch.com/login](http://joycatering.ahotlunch.com/login)
- Parent Pledge
  - [https://docs.google.com/document/d/1e_Aa4b9qZDdHz0vCH1AhonxD28pPlFgd08QZ1wNQxJl/edit](https://docs.google.com/document/d/1e_Aa4b9qZDdHz0vCH1AhonxD28pPlFgd08QZ1wNQxJl/edit)
- Do you you have a question about the re-entry plan? Ask it at:
  - [reentryquestions.cvc.org](http://reentryquestions.cvc.org)
    - Check the re-entry link on the cvc website for answers to Frequently Asked Questions (FAQ)