

Board Meeting Agenda  
Monday, November 30, 2020-7pm  
Elementary Music/Media Center (MMC)

**School Board Member's Present:** Christine Van Woudenberg, Mark Tos, Donna Westra, Frank Leyendekker, Nathan Heeringa, Ron Locke, Jillian Bos, Don De Jonge, Scott Kostelyk, Jeanette Callison  
**Administrator's Present:** Larry Baker, Krista Wright, Blake Hiemstra, Nathaniel Neese, and Dane Moll  
**Absent with Notification:** Alden Highstreet, George Wilgenburg, Eric Westra

I. Christine called the meeting to order. We began with open forum allowing 6 visitors to share their concerns and appreciation. Christine thanked them for coming.

A. Frank led us in devotions from Psalm 107:1-9 reminding us of all we have to be thankful for the goodness of God. He opened the meeting with prayer.

B. There was a request for Executive Session. A motion was made, supported, and approved.

II. **A motion was made to approve the minutes from the meeting on Monday, October 26, 2020.** The motion was supported and approved. **A motion was made to approve the minutes from the meeting on November 9, 2020.** The motion was supported and approved.

III. Correspondence and Open Forum – After hearing from people verbally and through letters it was decided that the next board meeting would take place in the chapel to allow for visitors and social distancing if necessary.

IV. Board visitors' reports and assignments

A. Campus visit reports were there from Don's visit to the elementary school campus, Jillian's visit to the middle school campus and Alden's visit to the high school campus.

B. New Campus visit assignments for January are as follows: Christine to the preschool and elementary campus, Scott to middle school campus, and Frank to the high school campus.

V. Superintendent Report: Larry had completed performance reviews of staff members and was reminded of the excellent people that we have in place at CVC. In particular the four campus administrators all scored above average in both management and leadership skills. He requested that the checks on communication we set up on November 9 no longer be mandatory, but it was decided that they should still be kept in place. He also reported on a meeting he had between the Tulare County Health Department, the school nurse, and the three principals.

A motion was made: **Central Valley Christian staff and administrators will not implement any policies or restrictions related to COVID-19 that are more restrictive than CDC guidelines without prior board approval.** The motion was seconded. There was discussion. The motion was not approved but it was agreed upon to continue good communication between the staff and board.

VI. Admissions/Marketing report was given and it projected that there would be 14-17 new enrollments second semester.

VII. Director of Human Resources reported that surveillance testing would not begin until after the holidays. This is something that is part of the elementary school waiver.

VIII. Campus Reports - Education Committee and Principal

## A. Elementary Campus

- i. Principal-Parent-Teacher conferences went well. An overwhelming majority feel that this type of system could be used in the future. A letter was sent out before Thanksgiving break highlighting the continued need for volunteers and the continued vigilance that is needed in watching over student health as one person's decision to send a child to school can have far-reaching effects.
- ii. Education Committee – **A motion was made to continue the Independent Learning Program through the end of the school year.** The motion was seconded and approved.
- iii. Education Committee – Preschool: Masks were discussed at length. Looking at what other preschools are doing and what the health guidelines say. A motion was made: **The wearing of masks by children at the CVC Preschool will be encouraged with communications to parents, but not required, and is ultimately the parent's decision. No administrator, teacher or staff member will force a child to wear a mask at the CVC Preschool.** The motion was seconded, there was further discussion. It did not pass. It was decided that we need to be more vigilant at this time but we are willing to revisit this in January.

## B. Middle School Campus

- i. Principal: Blake had his notes there for our review.
- ii. Education Committee shared how they explored a schedule that would allow students to be on campus a few more days a week, although it is possible it wouldn't be the best option for the kids or staff at this point with restrictions we are still under in terms of cohort size and time frame.

## C. High School Campus

- i. Principal: Krista reported on an incident on the High School campus. **A motion was made for the expulsion of a high school student for a serious disciplinary incident on 11/20/20.** The motion was seconded and approved.
- ii. Education Committee made an exception to the no more than two tests per day policy for final exam week to allow three exam sessions to be scheduled on camp days and students may take an exam on their non-camp day in the test proctoring center.
- iii. Ag Boosters minutes were there for us to review & Ag Advisory did not have a meeting.

## IX. Standing/Auxiliary Committee Reports

A. Executive: The administrators stepped out as the board discussed offering contracts to the three administrators. We discussed the evaluation process that was used to evaluate each administrator and the board unanimously agreed to offer contracts to all three. **A motion was made to offer a contract to Nathaniel Neese.** The motion was seconded and approved. **A motion was made to offer a contract to Blake Hiemstra.** The motion was seconded and approved. **A motion was made to offer a contract to Krista Wright.** The motion was seconded and approved.

**A motion was made to have any and all communication with the TCDPH or any government agency regarding Central Valley Christian Schools will be handled exclusively by Todd Frahm at Tyler and Bursch, with the exception of items approved by the executive committee which can then be communicated in conjunction with Todd Frahm at Tyler & Bursch.** The motion was seconded, there was discussion at length, and it was approved.

**Another motion was made that stated that Todd Frahm/Tyler & Bursch, on behalf of Central Valley Christian Schools, will be tasked to work with the TCDPH and the Tulare County Board of Supervisors to customize a waiver for grades K-12, using our original Re-Entry Plan and safety protocols, to be implemented for full time, in-person learning on January 25, 2021.** The motion was seconded, there was discussion and the motion was approved.

B. Finance: We discussed the budget and the struggle between keeping tuition down and meeting the financial needs. The budget includes a 2% raise in salaries and a 3% increase in tuition. **A motion was made to accept the budget as written.** The motion was seconded and approved.

C. Building and Grounds/Transportation: Shane Marshall raised money to renovate the baseball bullpen area with funds from parents, sponsors, and a generous donation from Steven Vogt.

D. Technology: Minutes from the meeting were there to review.

E. Fundraising Meeting and Summary Report: The fundraising auction by Friends of CVC raised more than \$200,000 and the Fall Drive is off to a good start.

F. Promotions: **The Promotions Committee reviewed the January enrollment for the 2020-21 academic year pages and recommends we follow procedure based on caps presented by elementary administrator and our CVC Waitlist Policy.** This motion was seconded and approved.

G. Mothers Club - No official meeting - Moms in Prayer held meetings. Larry expressed appreciation for all that Mother's Club has done for the CVC staff.

H. Athletic Boosters Club - No meeting in November

I. Endowment - no meeting; Monthly Barnabas Report

J. Superintendent Search Team has had two good interviews and other applications are still coming in. They request continued prayers for this process.

X. New Business – Because it was already after 11:00, we decided not to engage any new business.

XI. Meeting adjourned at 11:17 pm and Jillian closed in prayer.

Next Meeting: January 25, 2021 • Devotions/Refreshments for January: Jillian Bos